



GATE 5 INDUSTRIAL ART FESTIVAL
Sponsored by the Renaissance Weirton Corporation
Weirton Event Center
Saturday, October 20, 2018
11:00 a.m. – 8:30 p.m.

Mailing Address:
Renaissance Weirton
200 Municipal Plaza
Weirton, WV 26062

Physical Address:
Weirton Event Center
3322 East Street
Weirton, WV 26062

ART/CRAFT VENDOR INFORMATION

The Gate 5 Industrial Art Festival is a free community event; there is no admission charge. The festival is sponsored by the Renaissance Weirton Corporation, which is a nonprofit entity that is working to help celebrate our city's industrial roots.

The Gate 5 Industrial Art Festival will begin at 11:00 a.m. and end at approximately 8:30 p.m.

Art/craft vendors are expected to commit to stay until 4:00 p.m. and to have take down completed by 5:30 p.m. in order to clear the area for attendees of the evening concert and fireworks show.

The Top of West Virginia Convention and Visitors Bureau will be assisting us with advertising. We ask that you provide us with your logo/marketing information for advertising purposes. We want you to have a successful and lucrative experience.

INFORMATION AND QUESTIONS: WEIRTON.ARTS@GMAIL.COM

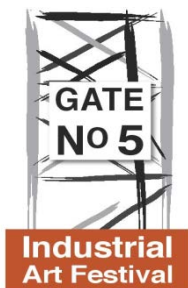
Your vendor space is approximately 15 x 15 feet. Tents and canopies are permitted in this space. If you require a larger set-up space, please let us know.

Spaces are assigned at the discretion of the Renaissance Weirton Corporation on a first come, first served basis as completed applications are received. Most space numbers will change each year; no vendor should expect a guaranteed space location from year to year.

***Set up:** No sooner than 5:00 p.m. on Friday, October 19 or no later than 10:00 a.m. on Saturday, October 20, 2018.
Take down: No later than 5:30 p.m. on Saturday, October 20, 2018.*

A committee member will be there from 5:00 p.m. to 8:00 p.m. on Friday, October 19. Please do not arrive before 5:00 p.m. **ALL vendors must be set up and ready by 10:30 a.m. on Saturday, October 20.**

You will receive your pre-assigned space number in advance of set up. You may have your vehicle at your space only while loading and unloading; you will not be allowed to park your vehicle at your vendor site. Gate 5 will provide a parking location for vendors.



2018 GATE 5 INDUSTRIAL ART FESTIVAL RULES AND REGULATIONS

ART/CRAFT VENDOR INFORMATION

APPLICATION AND PAYMENT:

- Application deadline for vendors is September 28, 2018 (**register by August 1, 2018, for a 10 percent discount**).
- Payment in full is due with your application. Your cancelled check is your receipt.
- No rain date – the festival is held rain or shine. No refunds will be given.
- Electricity needs must be indicated on your application and you must supply your own heavy-duty cord. You should come prepared in case of a power outage.

VENDOR PARTICIPATION:

- Art/craft vendors are expected to stay until 4:00 p.m.
- Vendors must not leave prior to 4:00 p.m. except in cases of emergency. Please notify the Festival Committee if you must leave before 4:00 p.m.
- You may set up your space on Friday, October 19, 2018, from 5:00 to 8:00 p.m.
- ALL vendors must be in their designated space and ready for the festival to begin by 10:30 a.m. on Saturday, October 20, 2018. Under no circumstances will you be permitted to drive through the festival grounds after starting time.
- Absolutely no alcoholic beverages are permitted on the premises.
- The Renaissance Weirton Corporation is not responsible for any lost or stolen items.
- Pets and bicycles are not permitted on the festival grounds. Only exceptions are service dogs and those which have been given permission by the Festival Committee.
- Please notify the Festival Committee as soon as possible as to any special needs or accommodations.

VENDOR SPACES AND MERCHANDISE:

- You must stay in your allotted space (no soliciting or product permitted in walkways). No unapproved signage is permitted outside of your assigned spot.
- You cannot change your assigned spot on your own. Consult with the Festival Committee on any issues.
- The Renaissance Weirton Corporation reserves the right of placement for all vendors to ensure the success of the festival.
- No carnival or flea market type items permitted except Children's Area prizes or as otherwise designated by the Festival Committee.
- The items you indicate on your application are the only items which can be sold at the festival. Be specific when listing items on your application.
- Raffles require special permission by the Festival Committee in advance.



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11:00 a.m. – 8:30 p.m.
Rain or Shine!

Weirton Event Center
3322 East Street
Weirton, WV 26062

ART/CRAFT VENDOR APPLICATION

ORGANIZATION/BUSINESS NAME:

STREET ADDRESS:

CITY, STATE, ZIP CODE:

CONTACT NAME:

CONTACT EMAIL:

CONTACT PHONE NUMBER(S):

LIST ALL ITEMS TO BE SOLD:

COSTS

15 X 15 Space	\$40.00
Electricity	\$20.00
Water	\$25.00
	SUBTOTAL:
	MINUS 10% DISCOUNT IF RECEIVED BY AUGUST 15, 2018:
	MINUS A ONE-TIME 5% DISCOUNT IF YOU REFER A CONTRACTED VENDOR:
No Refunds	TOTAL:

REMINDER: Promotion as part of the event is included in your vendor fee. Please email your logo, along with a link to your website, Facebook Page and/or Instagram to weirton.arts@gmail.com. Vendors will be promoted via social media and through the Top of WV CVB advertising for the event. Your business will also be listed in the program and on the event web page!

APPLICATION FORM AND PAYMENT MUST BE RECEIVED NO LATER THAN SEPTEMBER 28, 2018

Check should be made payable to the Renaissance Weirton Corp and mailed to:

ATTN: Festival
City of Weirton
200 Municipal Plaza
Weirton, WV 26062

MY SIGNATURE ON THIS APPLICATION INDICATES THAT I HAVE READ AND UNDERSTAND THE PROVISIONS OUTLINED BY THE RENAISSANCE WEIRTON CORPORATION. I AGREE TO CONFORM TO THE REGULATIONS AND GUIDELINES SET FORTH.

SIGNATURE:

DATE: